

Aspen View Executive Board Meeting
Thursday, August 29, 2002

Meeting held at 104 Davis Court was called to order at 8:30 p.m.

Present: President---Stew Mosberg, Secretary: Linda Davis, Treasurer: Becky Sain.

Items discussed and steps to be taken included:

- 1) Title companies will be notified to forward all records necessary to the HOA board president.
- 2) Obtain the official signed copies of the declarations on file at the Summit County courthouse
- 3) Obtain from the Secretary of State a copy of our not for profit incorporation status papers and our By-laws.
- 4) The treasury has \$9,585.83 as of 8/02
- 5) Community 1st is our bank and signature cards with the new President and Treasure will be filed.
- 6) Mark Richmond to be contacted for legal expertise. Dale Yanari to be contacted for accounting procedures and tax filings
- 7) Research continues on the CBU for rural mail delivery.
- 8) Fiscal year was established as January 1 to December 31.
- 9) A budget will be completed including short and long-term expenses. Revenues for each year will be recorded. We will establish reserve fund and a working budget.
- 10) Possible expenditures include, pine bark beetle prevention, slash removal, resealing Davis Court, and erecting permanent mailboxes.
- 11) Official stationary using our new sign logo was approved.
- 12) The current mailing address is Aspen View Homeowners Association, P.O. Box 5855, Breckenridge, CO 80424
- 13) All homeowners will be sent minutes, directory, and questionnaire on mailboxes.
- 14) Architectural plans once submitted to Blue River go to the architectural committee for review.
- 15) Liability Insurance will be investigated to cover Board of Directors and common and public access areas
- 16) Every homeowner should have a copy of our Declarations, By-laws and Covenants.

Meeting adjourned at 10:05 p.m.

Respectfully submitted,

Linda S. Davis, Secretary